



**Western Oregon University Board of Trustees:
Finance & Administration Committee (FAC)
Meeting No. 32 – , May 25, 2023 | 8:00AM-12:00PM**

Public Meeting: via Zoom | **Meeting ID:** 852 8295 4209 **Phone:** +1-253-215-8782

MINUTES

I. CALL-TO MEETING / ROLL CALL

Chair Evans called the meeting to order at 8:35am. The following Trustees were present: Chair Gayle Evans, Lupe Diaz, Angela Fasana, Cec Koontz, and Leah Mitchell.

Others Present: Jesse Peters, Ana Karaman, Camarie Moreno, Cara Groshog, Michael Ellis, Sean Roush, Shadron Lehman, Dona Vasas, Heather Brophy, Kristie Rudich, Meriby Salgado Ydrac, Erin Baumgartner, Jason Krawczyk, Evan Sorce

II. COMMITTEE CHAIR'S WELCOME / ANNOUNCEMENTS

President Peters gave an update regarding the budget situation. He emphasized that the university made \$ 5 million in reductions ahead of time. People appreciated the communication and transparency of the \$5 million in cuts. No one lost their job and it is clear that everyone on campus is committed to student success and the mission of the university.

III. CONSENT AGENDA

Trustee Koontz moves and Trustee Mitchell seconded the approval of the April 7, 2023 minutes. The motion was passed unanimously.

IV. ACTION ITEMS:

I. Accept FY 2023 Management Report (as of April 30, 2023)

Dr. Ana Karaman gave an update on the budget management report which can be reviewed in the docket. Trustees shared some cautious optimism to the improved budget outlook. Trustee Koontz moves to accept and Trustee Mitchell seconds the FY 2023 Management Report (as of April 30, 2023). (Note that Trustee Fasana stepped out of the meeting before the vote). The motion passes unanimously.

II. Recommendation for Approval of proposed FY2024 Preliminary Budget

Dr. Ana Karaman led the presentation of the proposed FY2024 Preliminary Budget which can be reviewed in the docket for review. The proposed budget reflects budget reduction decisions that were made during this year. The proposed budget shows an improvement of the education and general fund budget of \$ 4 million. It is important to note that this is a preliminary budget. The committee will see an revised budget in October with the current fall

enrollment and actual state allocations. (**Note: Trustee Fasana returned to the zoom meeting**). Dr. Karaman added that Auxiliary funds are hoping to rebuild their reserves after using their reserves during the pandemic. Trustee Koontz moved and Trustee Fasana seconded the motion to recommend to the Western Oregon University Board of Trustees the approval of the proposed FY2024 preliminary budget. Motion passed unanimously.

III. REPORTS & DISCUSSION ITEMS:

- I. Capital Improvement & Renewal Projects**
Jason Krawczyk gave a capital improvement and renewal projects report that included an updated list of projects for 2023-2025 which can be found in the docket for review. Dr. Ana Karaman added that WOU continues to feel pressure from inflation and supply chain issues. It is very difficult to get a capital project delivered on time and on budget.
- II. University Budget Advisory Committee (UBAC)**
Cara Groshog and Erin Baumgartner presented the UBAC report which can be found in the docket for review. 35 people were present for their last meeting. Chair Evans expressed appreciation to the work of UBAC and she is very excited to hear the stories that come from the new budget tool put together by the UBAC committee.
- III. University Technology Advisory Committee (UTAC)**
Dr. Chelle Batchelor & Michael Ellis presented the UTAC report which can be found in the docket for review.
- IV. Finance and Administration Report**
Dr. Ana Karaman presented her Finance and Administration report which can be found in the docket for review.

V. JUNE 13-14, 2023 BOARD MEETING PREPARATION

VI. UPDATES AROUND THE TABLE

President Peters and our Director of Government Relations are monitoring the situation at the State Capitol. The Walkout has caused a massive backup of legislation, threatening the ability to pass budget before the constitutionally required Sine Die date of June 25th. The Oregon Council of Presidents (OCOP) as well as our team are internally putting together contingency plans in case the higher education budget does not pass before sine die.

VII ADJOURNMENT

Meeting was adjourned