



**PUBLIC MEETING OF THE WOU BOARD'S  
EXECUTIVE, GOVERNANCE AND TRUSTEESHIP COMMITTEE (EGTC)**

**Meeting No. 37**

**July 11, 2023 | 10:00 am – 11:00 am**

**Public Meeting: [Zoom](#)**

**Meeting ID: 871 0749 9120 | By Phone: 1-253-215-8782**

**AGENDA**

**I. CALL-TO-MEETING AND ROLL CALL**

**II. CHAIR'S WELCOME AND ANNOUNCEMENTS**

**III. CONSENT AGENDA**

- 1) [Approval of meeting minutes from May 25, 2023](#)

**III. ACTION ITEMS**

- 1) [Revisiting Internal Audit Plan 2023-2024](#) | David Terry, CPA, CFE, CIA

**IV. REPORTS & DISCUSSION ITEMS:**

- 1) Discussion on the needs of the board and identify the ideal characteristics of potential candidates to fill the vacancy of the staff position on BOT.

**V. ADJOURNMENT**



**PUBLIC MEETING OF THE WOU BOARD'S  
EXECUTIVE, GOVERNANCE AND TRUSTEESHIP COMMITTEE (EGTC)**

**Meeting No. 36**

**May 25, 2023 | 2:00pm – 4:00pm**

**Minutes**

The EGTC met in an executive session pursuant to ORS 192.660(2)(f) (to consider a record otherwise exempt from disclosure). No action was taken during the executive session, and the public meeting started at 3:20 pm.

**I. CALL-TO-MEETING AND ROLL CALL**

Chair Komp called the meeting to order at 2:00pm, and asked Secretary Sorce to do a roll call for committee members. The following Trustees were present: Trustee Jerry Ambris, Trustee Susan Castillo, Trustee Gayle Evans, Trustee Doug Morse, Chair Betty Komp. Others present: Evan Sorce, President Dr. Jesse Peters

**II. CHAIR'S WELCOME AND ANNOUNCEMENTS**

Chair Komp welcomed everyone to the meeting and reminded folks that the meeting was being recorded. Chair Komp reminded the committee that since Trustee Morse was leaving, the Board had to elect a new Vice-Chair. Secretary Sorce will send out a nomination form so board members can self-nominate or nominate other Trustees. Secretary Sorce will call anyone nominated to check in and ensure they are interested in running for the position. The nominations must be received before the Board meeting. Chair Komp will not accept nominations from the floor.

**III. CONSENT AGENDA**

1) [Approval of meeting minutes from April 5, 2023](#)

Trustee Evans moves to accept the consent agenda and Trustee Ambris seconds the motion. There was no discussion on the motion.

The Following Trustees voted in favor of the motion:

Trustee Jerry Ambris  
Trustee Susan Castillo  
Trustee Gayle Evans  
Trustee Doug Morse  
Chair Betty Komp

The motion was approved unanimous.



### III. ACTION ITEMS

#### 1) [Approval of Proposed 2023-2024 Board of Trustee Meeting Dates](#)

Chair Komp asked Secretary Sorce to discuss this action item's background. Secretary Sorce discussed that it is good practice to set the Board of Trustee meetings schedule for next year as far out as possible. Chair Komp requested Secretary Sorce to create a proposed schedule using the same weeks on the calendar we used this year. This proposal is the result of that work. Chair Komp asked the committee if they wanted to make any changes to this calendar. Trustee Morse mentioned that Thursday and Friday before Labor Day might be challenging for folks to attend. Trustee Evans agreed and said she couldn't attend the retreat if it were on that week. Chair Komp suggested that we approve the proposed schedule as presented in the docket, except for the Board Retreat, which we figure out later. Trustee Morse moves to accept this calendar by adjusting the retreat date. Trustee Castillo seconded the motion.

The Following Trustees voted in favor of the motion:

Trustee Jerry Ambris  
Trustee Susan Castillo  
Trustee Gayle Evans  
Trustee Doug Morse  
Chair Betty Komp

The motion was approved unanimously.

### IV. REPORTS & DISCUSSION ITEMS:

#### 1) Equity Assessment Update: Dominique Vargas – Executive Director of Diversity, Equity, and Inclusion

Dominique Vargas, Executive Director of the Diversity, Equity, and Inclusion office, started her presentation by presenting to the committee a timeline of events since the last board meeting relating to the Equity Assessment. Discussed Dr. Shelby West's visit and presentation to Cabinet and the Campus Community. The campus is now taking the recommendation to develop some next steps to address the action items. The UDIAC group is going to take the lead on the equity assessments. Dominique will be giving an update to the entire board in the June meeting. Dr. Peters added that he is open to hearing feedback and guidance from this committee and the board. Dr. Peters said that from his perspective, the campus is ready for these conversations and wants to be part of it. Trustee Morse wants to know the process to identify and prioritize those next steps at the next board meeting. Another asked what the board's role is to inform the path of the assessment and what leadership the board can provide to the campus community. A couple of trustees asked how this assessment would go hand and hand with the strategic plan. Dominique assured the committee that this assessment would help inform the work of developing a strategic plan.



## 2) President Peters Update

President Peters talked about the possibility of the Legislature not passing a budget. As you all know, the Senate Republicans have walked out and indicated they are willing to come back on June 25th to finish up and pass budgets. It is unknown what the Senate Democrats will do. It will be put more in the public light as this walkout continues. If that happens, there is some concern about how the cash will flow to Universities, Community Colleges, and State Agencies. The budget continuation passed earlier in the session in case this happened only allows the Universities to receive what they did in quarter 8, which is less than what the University would typically get in Quarter 1. It would be about 16% of PUSF. The problem is getting worked on, and we will see what happens at the end of the session.

## **V. ADJOURNMENT**

**The meeting was adjourned by Chair Komp at 4:09pm**



# Internal Audit Update

Presented by David Terry, CPA, CFE, CIA

# Objectives of Update

- 1) Update on Internal Audit Plan.
- 2) Discussion on Next Project.

# Objective 1 – Update on Internal Audit Plan

- 1) **Vendor Master File Project** - ~90% complete. Draft report should be ready towards the end of July 2023.
- 2) **Financial Aid Agreed Upon Procedures\*** - Not started at this time.
- 3) **Clery Act Compliance Review\*** - Not started at this time.

\* = Discussion at last EGTC meeting denoted that we will revisit this project list for further discussion and order and timing of projects are subject to change.

## Objective 2 – Discussion on Next Project

At last EGTC meeting we discussed revisiting the timing and order of future projects proposed.

### Discussion on Project Order:

- 1) **Financial Aid** – tentatively planned for Fall 2023.
- 2) **Clery Act** – Tentatively planned for Winter-Spring 2023.
- 3) **Human Resources** – Topic discussed at last EGTC meeting for project consideration.



# Questions?