

**Western Oregon University**  
**Office of General Counsel Outside Legal Expenses**

The Western Oregon University (WOU) Office of General Counsel is staffed by two in-house attorneys who, in addition to legal services, perform additional administrative duties on behalf of the university (e.g., board secretary, faculty labor negotiations, workplace investigations). Each year, the WOU General Counsel engages outside counsel for legal services that either require specialized legal expertise (e.g., intellectual property, employer visa applications, compliance) or generally require more time than can be capably handled in-house among other responsibilities (e.g., litigation and complex transactions). The amount expended each typically varies based on the number, type, and nature of the legal matters arising during the course of given year.

For FY2021 (July 1, 2020 through June 30, 2021), WOU's Office of General Counsel spent approximately \$5,711.30 on outside legal services, inclusive of all attorneys' fees, filings fees, and other costs associated with services rendered. The fees by matter type were expended as follows:

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|------------------------|------------|
| 1. Federal compliance: | \$5,217.30 |
| 2. Taxation:           | \$494.00   |

TOTAL:	\$5,711.30
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This information is provided in fulfillment of the university's obligations under HB2214 (2021). That legislation also requires the university to identify the number of litigation matters handled by outside counsel where such reporting does not reveal attorney-client privileged information or information otherwise protected by law or other confidentiality rules. For FY2021, there were no litigation matters handled by outside counsel retained by Western Oregon University.

Nothing in this report operates to waive WOU's attorney-client privilege for any matter.