



**Western Oregon University Board of Trustees:
Academic & Student Affairs Committee
Meeting No. 18 – May 27, 2020
1:30pm – 3:30pm
MEETING MINUTES**

I. CALL-TO-MEETING AND ROLL CALL

Committee members present: Zellee Allen, Linda Herrera, Malissa Larson, Jenny Mladenovic, Lane Shetterly

Other persons present: Michael Baltzley, Chelle Batchelor, Erin Baumgartner, Laurie Burton, Vivian Djokotoe, Gary Dukes, Kathy Cassity, Mark Girod, Hilary Holman-Kidd, Omar Melchor-Ayala, Susanne Monahan, Cindy Ryan, Annika Thompson, LouAnn Vickers, Niki Weight, Bev West, Rob Winningham

II. COMMITTEE CHAIR'S WELCOME

Chair Lane Shetterly called the meeting to order at 1:31pm.

III. CONSENT AGENDA

Trustee Larson moved to accept the minutes from the April 2, 2020 meeting. Trustee Mladenovic seconded and the minutes were approved with no alterations.

IV. ACTION ITEMS

1). Bachelor of Applied Sciences in Professional Studies in the Deaf Committee

Dean Girod gave background on the need for this type of degree, and clarified the budget requirements, mentioning that this is essentially a transfer of funds from one to the next. Trustee Larson asked that this is specifically an online program, and that this would be an applied science, allowing people to get a two-year degree at a community college, and then finishing at WOU for their bachelor of applied science. Dean Girod confirmed that, and further clarified that there would be an ASL competency requirement, though WOU is currently continuing to study how students are tested and placed into ASL classes. Provost Winningham provided further clarification regarding how AAOT.

Trustee Herrera moved to approve, Trustee Allen seconded, and it was approved unanimously.

2). Bachelor of Science in Cybercrime Investigation and Enforcement

Provost Winningham introduced Omar Melco- and Dr. Vivian Djokotoe to give an overview of the program. Omar discussed the importance of how this falls into the



purview of criminal justice, as well as computer science as the world moves towards being online, as well as how the credits would break down into criminal justice or information systems programs. There would be no budget implications, utilizing current classes, and using connections that the criminal justice division has to place students into practicums.

Trustee Allen requested clarification between the certificates that students can receive now, versus the four-year degree, Omar and Dr. Djokotoe explained that the program would create students who have the cyber skills of those who have certificates and the education of someone with a four-year degree.

Chair Shetterly asked about the enrollment projections, and Dr. Djokotoe acknowledged that the projections are conservative, as there are students who transfer in from other universities that have cybercrime credits that don't transfer over as WOU does not have a cybercrime degree, as well as the current cultural climate.

Trustee Larson asked why there is a heavy emphasis on online classes in the Criminal Justice division, and Dr. Djokotoe explained that as she has taught in the division, she has noticed that many students in the division are adult learners, and moving the classes online allowed them to take it at WOU rather than going to Chemeketa. The demand has increased over time, as more people who are in the field are going back to school to get their four-year degree. Dr. Djokotoe clarified that the program is not entirely online, rather there are both an online class and in person class so students can adjust as needed.

Trustee Larson moved to approve, Trustee Mladenovic seconded, and it was approved unanimously.

V. REPORT & DISCUSSION ITEMS:

1). New Minors and Certificates Proposal Process

Dr. Laurie Burton gave an overview on how the minor and proposal process works, as well as why there is a need for a new process, she also clarified that there is time and space for adjustments to the process. Dr. Burton walked through the new process, and explained how this would reduce redundancies in the system. Chair Shetterly clarified that this is not an action item, and Provost Winingham confirmed that this was not an action item, instead it is helpful for the committee to see how the process works.

2) COVID-19 Update & Planning for Fall 2020

Student Affairs Update | Vice President Report



Dr. Gary Dukes gave an update on enrollment, and while the current numbers look good he acknowledged that the current climate means that might change. Efforts are still being made to see how the current situation will affect fall term, and there is work being done to answer student's questions, as well as hold virtual groups for newly enrolled students. SOARs will start happening in June, for students to get attached to an advisor with new software that has been bought.

Dr. Dukes explained the four solutions that housing has come up with, including social distancing, and minimizing the number of students having roommates. He also covered how student health and counseling is planning on slowly reopening, when the student rec center is planning on opening, as well as how student engagement is working on getting things virtual, or taking social distancing into account. He explained how fall term events, including new student week, are being planned with social distancing.

Trustee Mladenovic asked about testing, and what options are being considered for testing for students. Both Dr. Dukes and Provost Winingham updated the committee on how WOU is working to find answers, as well as how often testing would be done if testing on campus students does occur, and if that is even feasible.

Academic Affairs Update | Vice President Report

Provost Winingham gave an update on Academic Affairs, including how there is support for faculty as they are moving to online classes and what support is coming from Academic Innovation for faculty. He also shared the reopening plan that has been developed by the state universities in Oregon, and how that would look with social distancing in the fall. The plans are currently in the approval process, and there has been a new development that might allow for universities to stay open or move forward regardless of what phase the county is in, to avoid sending everyone home only to bring them back.

He gave the committee information regarding the previous town halls that were viewed by faculty and staff, which gave people information about the new course modality for fall term, online synchronous. He also gave an update on how Dr. Megan Patton-Lopez and Dr. Emily Vala-Haynes is working with Polk County to help develop a contact tracing program with twelve students graduating from the community health programs, as well as picking two students to help run the program. President Fuller also met with Marion county representatives and WOU will also be providing assistance to Marion county with contact tracing.

Provost Winingham did give a hopeful update, that WOU is currently at 90% enrollment compared to last summer term for this summer term.



Provost Wunningham acknowledged that this is Chair Lane Shetterly's last ASAC meeting, and thanked him for his leadership during his tenure.

Chair Shetterly adjourned the meeting at 2:59pm.