



**Western Oregon University Board of Trustees:  
Academic & Student Affairs Committee  
Meeting No. 12 – December 5, 2018  
Public Site: Hamersly Library 301A  
1:30pm – 3:00pm**

**MINUTES**

The meeting was called to order by Chair Lane Shetterly. Committee members present: Zellee Allen, Lydia Muniz, Lane Shetterly, Malissa Larson, Zoe Chan-Tuyub. Staff present: Erin Baumgartner (Associate Provost), Gary Dukes (VP for Student Affairs), LouAnn Vickers (President's Office), Kathy Cassity (Dean, LAS), Mark Girod (Dean, COE) and Rob Winningham (Interim Provost). All committee members were present.

The October 3<sup>rd</sup>, 2018 minutes were approved with the corrections to Lydia Muniz's name and that Zoe Chan-Tuyub was not present at the last meeting.

There were two actions items:

**BA in Interpreting Studies: Theory**

Amanda Smith, Division Chair for the Deaf Studies and Professional Studies Division gave a presentation regarding the BA in interpreting studies.

Motion: Lydia Muniz  
2<sup>nd</sup>: Zoe Chan-Tuyub  
Unanimously approved

The proposal will be brought to the full board at their January 16, 2019 meeting.

**DPT:**

Rob Winningham gave a short update on the Doctor of Physical Therapy proposal.

Motion: Malissa Larson  
2<sup>nd</sup>: Zellee Allen  
Unanimously approved

The proposal will be brought to the full board at their January 16, 2019 meeting, contingent upon Faculty Senate approval at their January 8, 2019 meeting.

**REPORT & DISCUSSION ITEMS:**

**Dean of Library and Academic Technology**

Interim Provost Winningham reported that Dr. Allen McKiel, Dean of Library and Media Services, will be retiring at the end of this academic year. Academic Affairs will be expanding the role, duties and title of the current Dean of Library and Media Services to be Dean of Library

and Academic Innovation with an expected start date of July 1, 2019. This new dean would ideally have a broad understanding of and vision for the use of academic technology in higher education. Ultimately, the vision is for the staff in the current Center for Academic Innovation (CAI) to report to this new dean in addition to the current library faculty and staff. Some of the work of reimagining the CAI was begun last year as a part of the University Council Action Team tasked with reimagining the CAI. A steering committee was convened with a broad range of stakeholder. A search committee has also been convened and will be chaired by Dr. Cheryl Beaver.

### **Salem Campus Update**

Interim Provost Winningham reported on WOU: Salem's location: The Professional Learning Center at the Willamette Education Service District (WESD) which is located at 2611 Pringle Rd SE. The site has four smart, flexible classrooms that seat up to 50 students each. We also have access to the Clearwater Café for meeting and study space. The WESD facility is a 10-minute drive from the State Capitol, has abundant free parking, and is on two bus lines. We have a space agreement through 2022, with planned expansion each year in number of classrooms and days of operation. We begin our work in Salem in January 2019.

By December 15, we will submit a minor substantive change proposals for: (1) the Salem site and the AB in Liberal Studies degree program and, in a separate proposal, (2) the MA in Organizational Leadership degree program. We anticipate NWCCU approval of the additional site and the two Salem-based degree programs (MA in Organizational Leadership, AB in Liberal Studies) by April 2019. At that time, we can begin publicly marketing the degree programs. In 2019-20, we will offer those programs and coursework in support of Business, Criminal Justice, Interdisciplinary Studies and a Certificate in Professional Writing. We are exploring other programs that can be delivered in Salem in the future.

### **General Education Update**

Interim Associate Provost Baumgartner reported on the progress and anticipated timeline developing the new General Education program during the 2018-19 Academic Year. The General Education Committee (GEC) established a series of deadlines for faculty to propose courses for the new General Education Program, which will launch in 2019-20. To date, the GEC has reviewed two major categories for inclusion in the program. Foundations courses include previously identified Mathematics (9) and Writing (2) courses along with courses reviewed by the GEC: Critical Thinking (4), Health Promotion (1), Communication and Language (37). Exploring Knowledge courses reviewed and approved by the General Education Committee include: Literary and Aesthetic Perspectives (34), Scientific Perspectives (25), Social, Historical and Civic Perspectives (35). The First Year Seminars are a new element in the WOU General Education Program and will have smaller class sizes that promote student success through practice of foundational skills in the context of a compelling thematic framework. A significant part of the effort during Fall 2018 has been the 11 weekly workshops attended by 61 faculty and staff. The General Education Team has also worked closely with Academic Affairs to address the need to support team teaching in the First Year Seminars. Finally, Integrating Knowledge Proposals will be submitted by February 12, 2019.

In preparation to accommodate transfer students, we have planned for the articulation of General Education program requirements to common state transfer mechanisms that do not entail an Associate degree or other credential that fully satisfies our general education requirements (WICHE passport, Core Transfer Map). A proposal to formalize these policies is

currently before WOU Faculty Senate. For individual course transfer, courses that articulate to an existing WOU course that meets a General Education requirement will fulfill that requirement. Our team is currently working on crosswalks that align existing LACC requirements to General Education courses as courses are reviewed and accepted to help facilitate this process. Lower division courses that are not specifically vocational in purpose and that do not already articulate to an existing WOU course will be reviewed by the GEC for articulation and students will always retain the ability to bring their courses to the General Education Director who will facilitate review by the GEC for program substitution and articulation.

### **Willamette Promise**

Interim Provost Winningham reported that WOU's accelerated learning program, offered through Willamette Promise, was approved by HECC's Oversight Committee for High School Based College Credit Partnerships through 2024. The approval of our Assessment-Based Learning program was unconditional; the peer reviewers found that WOU met expectations in three areas and exceeded expectations in the other three areas.

WOU's engagement in Willamette Promise was driven by WOU's commitment – shared by faculty and administration – to strengthen the pipeline from high school to college and provide equitable accelerated learning opportunities to all Oregon schools and students. In November 2018, Education Northwest released a report on all Regional Promise grant recipients from 2015-17. The report was requested by the Oregon Department of Education. WOU/Willamette Promise accounted for almost 50% of all accelerated learning credits awarded by Regional Promise programs during that period. Additionally, Education Northwest found that Regional Promise projects had collectively moved the needle on expanding access to accelerated learning in Oregon: Promise sites served higher proportions of students of color, economically disadvantaged students and rural students than did traditional dual credit, Advanced Placement or International Baccalaureate. In addition, in analyses that matched students in Regional Promise classrooms with those not in Regional Promise classrooms, Ed Northwest found that students in Regional Promise classrooms were more likely to graduate from high school. This finding held across a variety of groups: rural students, Hispanic students, economically disadvantaged students, students who had IEPs, even students who had been suspended in middle school. When findings are disaggregated by program, it is clear that Willamette Promise – the only program studied that identified as “Assessment-Based Learning” – has been a major driver of making access to accelerated learning more equitable in Oregon.

### **Accreditation update**

Interim Provost Winningham reported that we have begun writing our March 2019 Mid-Cycle Report, and a draft should be available by the January 16, 2019 WOU BOT meeting. We are preparing for the accreditation visit April 4-5, 2019. The mid-cycle visit will focus on our systems for planning, budgeting, assessment and continuous improvement, especially as those systems support student learning. We are developing two case studies that demonstrate the alignment of planning, budgeting, assessment and improvement as they support institution-wide assessment of student learning and the ongoing General Education revision.

### **Student Affairs update**

Dr. Gary Dukes hired two new directors in the division of Student Affairs. Beth Scroggins has been hired as the Director of the Student Health and Counseling Center. She replaces Jaime Silva who retired in June. Beth has been serving as a mental health counselor at WOU. She has an extensive background in mental health counseling and was selected from a national search. I have also hired Colin Haines as the Director of the Veterans Resource Center. Colin is currently

in the master's program in rehabilitation counseling at WOU and has worked at various county veteran programs. Colin was also hired from a national search.

Dr. Dukes reported that their recruiting trip to Guam and Saipan was delayed due to a super typhoon hitting Saipan. The island incurred extensive damage. We hope to travel to these islands later winter term depending on how the rebuilding process goes.

Dr. Dukes reported that Student Affairs has had two meetings regarding the repurposing of the Oregon Military Academy building. WOU will be renovating this building to become our campus Welcome Center with the offices of Admissions, Financial Aid, Alumni, and Conference Services being located in the building. The Food Pantry is currently located in this building and will continue to reside in its current location.

Dr. Dukes reported that we are in the process of examining how we administer our fee remissions and will go out later in December with our financial aid letters which will include a more generous remission offer. Our hope is this will make the difference for more students to choose WOU as opposed to one of our competitors.

The days and times for the next Academic and Student Affairs Committee is

- April 1<sup>st</sup> 9:00-10:30am (Hamersly Library, Room 301-A)

**The meeting was adjourned.**

Minutes prepared by Interim Provost Rob Winningham.