



**MINUTES**  
**REGULAR MEETING OF THE WOU BOARD OF TRUSTEES**  
**MEETING NO. 23 - APRIL 18, 2018**  
**1:00 PM – 6:00 PM**  
**WERNER UNIVERSITY CENTER, COLUMBIA ROOM**  
**MEETING NO. 23**

I. CALL-TO-MEETING/ROLL CALL

Chair Jim Baumgartner called the meeting to order at 1:01 PM and asked Secretary Ryan Hagemann take roll and make announcements.

The following trustees were present:

Jaime Arredondo  
Jim Baumgartner  
Gayle Evans  
Rex Fuller  
Marshall Habermann-Guthrie  
Betty Komp  
Cec Koontz  
Gloria Ingle (left at 6:38 PM)  
Ted Kulongoski  
Kelsee Martin  
Jenny Mladenovic  
Lydia Muniz  
Cornelia Paraskevas  
Lane Shetterly (arrived at 2:21 PM)

The following trustees were absent:

Louis Taylor

II. CHAIR'S WELCOME

Baumgartner welcomed the audience and reminded the Board that there was a very full agenda. Baumgartner recognized Lydia Muniz as a new incoming trustee and all trustees not seeking reappointment or termed out from service on the Board, including Habermann-Guthrie, Ingle, Kulongoski, Martin, Paraskevas, Ivan Hurtado, and Louis Taylor.

III. CONSENT AGENDA (January 17, 2018 meeting minutes)



Baumgartner called for a motion to approve the consent agenda, which consisted of the meeting minutes for the January 17, 2018 Board meeting. Koontz moved approved, and Arredondo seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

#### IV. PUBLIC COMMENT

Baumgartner asked if there was any person signed up for public comment. Dr. Emily Plec, Dr. Scott Beaver, and Dr. Mark Perlman offered public comment about the status of collective bargaining with the faculty union.

#### V. SHARED GOVERNANCE REPORTS

##### (1) Faculty Senate

Baumgartner called on Dr. Adele Schpiege, the Faculty Senate President, for a brief report. Dr. Schpiege discussed the passage of general education curriculum reform, general education program director position, the elimination of the required minor, changes in the upper division credit requirements, new degree programs and certificates, the BA/BS task force, the re-imagining of the Innovation Center, and faculty service for the HB2998 transfer work group.



(2) Staff Senate

Baumgartner called on Jesse Poole, the Staff Senate President, for a brief report. Poole discussed the Staff Senate scholarship, changes to the Staff Senate meeting structure, the creation of an Executive Committee, and upcoming elections.

(3) ASWOU

Baumgartner called on Jessica Freeman, the ASWOU President, for a brief report. Freeman discussed student elections campaign week, diversity week, Oregon Students of Color Coalition conference, and the move of the Food Pantry to the renovated Oregon Military Academic building.

VI. PRESIDENT'S REPORT

Baumgartner recognized President Fuller for the president's report. Fuller observed that his report, as well as the separate reports from cabinet members, were also included in the docket. Fuller discussed the following topics:

- University Council and the strategic plan
- Spring 2018 enrollment update, including accomplishment in students from diverse populations
- Fall 2018 applications and admissions data, both undergraduate and graduate
- Proposed extension of WUE tuition rates to Texans
- Recognition of Dr. Steve Scheck retiring from the position of Provost & Vice President of Academic Affairs and his return to the faculty and the organization of the provost search logistics
- Removal of the notice of concern from the Northwest Commission and return to the regular accreditation cycle and preparation of the March 2019 mid-cycle report
- General education redesign, as reported by Dr. Schpiege in her Faculty Senate report
- Reorganization of the Human Resources and Payroll offices
- HECC rubric for the prioritization of proposed capital projects
- Identification of a TRU lobbyist for collective and joint priorities



- 2019 Legislative Session planning across the public universities
- Changes in business and budget processes
- Work of the University Budget Committee to develop recommendations and advice for the 2018-2019 budget
- Facilities work, including the Natural Sciences renovation and new Student Advising Center
- Migration of BANNER to the computing cloud
- Relocation of the Child Care Center from Todd Hall to the north end of campus
- Search for a new regular Vice President for Finance & Administration
- New bike share program
- Successful \$190,000 grant for Abby's House
- Successful alumni and development progress, including the proposed Jack Morton lobby in the renovated OMA building, new scholarships dollars, launch of the 100 Opportunities campaign, and WOU Giving Day
- Roll-out of the new WOU website
- Review of the intercollegiate athletics accomplishments, including indoor track & field and men's basketball
- Academic accomplishments of WOU student-athletes

(1) Board Resolution

Baumgartner recognized Head Track & Field Coach Michael Johnson to introduce student-athletes. After the coach's announcements and introduction of the student-athletes, including Dustin Nading, AJ Holmberg, Aaron Whitaker, David Ribich, Suzie Van Der Grift, Olivia Woods, and Kennedy Rufner. Baumgartner asked Hagemann to read the proposed resolution for the record. Baumgartner called for a motion to approve the resolution. Mladenovic moved approval, and Paraskevas seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner



Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

## VII. FINANCE & ADMINISTRATION COMMITTEE (FAC)

### (1) Committee Chair Report

Baumgartner recognized FAC Chair Koontz for a FAC brief report. Koontz recognized outgoing FAC members and acknowledged the effort of interim VPFA Kenton. Other than action and discussion items on the agenda, Koontz noted that the FAC also heard several other presentations on the University Budget Committee and the investment report.

### (2) Committee Recommendations for Board Action/Discussion

#### (a) FY2018 February 28, 2018 Management Report

Baumgartner called on interim Vice President for Finance & Administration Dr. Jay Kenton. He introduced Camarie Campbell, the new WOU budget manager, to review the FY2018 February 28, 2018 Management Report. Campbell observed that financial projections were satisfactory and a fund balance between 21 and 22 percent, which would be above the Board's approved range of ten to twenty percent. Kenton and the Board discussed the difference in budget outlook from the previous year. Kenton explained that prior budgets and management reports were constructed very conservatively. Kenton described the impact of fund accounting. Mladenovic asked about reserves and Kenton observed that WOU likely had more robust reserves than either EOU or OIT, institutions at which he served as interim president. Kenton discussed the best practice for fund balances. After discussion, Baumgartner called for



a motion to accept the management report as presented and included in the docket materials. Mladenovic moved acceptance, and Komp seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas  
Shetterly

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

(b) Quasi Endowment

Baumgartner asked Kenton to introduce the concept of a quasi-endowment. Kenton described that board-designated quasi-endowments can fluctuate in the short-term, but have better returns in the long-term. Baumgartner asked about the quasi-endowment and its impact on the strategic direction of the university. Fuller observed that a quasi-endowment for student scholarships was on the docket because the University Budget Committee was considering it as a possibility for the use of one-time funds. Evans asked how much of the money for the quasi-endowment was in the reserve and Kenton described how the fund balance and budget were constructed previously.

(c) 2018-2019 Budget Preparation Update

Baumgartner asked Kenton to continue with an update of the 2018-2019 preparations. Kenton described a new view of budget preparation, including a revenue projection, estimated expenses, an adjustment for minimum wage increases, and more money for fee remissions.



(d) New Paradigm at WOU

Kenton continued by sharing new processes and systems for business and budget practices going into the future.

(e) 2018-2019 Tuition & Fee Book

Baumgartner recognized Fuller and Kenton to discuss the 2018-2019 Tuition & Fee Book as included in the docket materials. Kenton described general approaches to the development of the tuition and fee book. He noted that all of the relevant policies impacting tuition and fees are included in the book. Kenton shared some 2018-2019 tuition rates for other Oregon public universities. Kenton asked members of the Student Tuition Advisory Committee to share observations with the Board. The students stressed conversation about the Western Promise, increased fee remissions, and transparency of the process. Paraskevas asked from where the proposed increase in fee remission was coming. Kenton described how the institution would redirect increased tuition revenue into enhanced fee remissions. After discussion, Baumgartner called for a motion to approve the 2018-2019 Tuition & Fee Book as included in the docket materials. Shetterly moved approval, and Paraskevas seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas  
Shetterly

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.



(f) WOU Tuition Promise

Fuller and Kenton continued by updating the Board on deliberations about WOU's Tuition Promise program. Kenton shared his analysis of the Western Promise with the Board. He noted that after deliberation, the Student Tuition Advisory Committee favored the elimination of the Western Promise. Kenton recommended suspending the Western Promise, starting Fall 2019, but honoring outstanding commitments to students. The Board expressed its interest in clear communication with students about the Western Promise. Amid discussion about whether or not to suspend the program in Fall 2018, Kenton observed that the Board had just approved tuition rates for the institution, including a Western Promise rate for 2018-2019. After discussion, Baumgartner called for a motion to suspend the Tuition Promise program for the incoming Fall 2019 class as presented and included in the written docket materials. Mladenovic again stressed that transparent information about the Western Promise disclosures occur with the final cohort for Fall 2018. Habermann-Guthrie moved approval, and Shetterly seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas  
Shetterly

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

After the motion, the Board returned to a strategy of what to do with the final incoming Fall 2018 Promise cohort.





(g) HB4141: Tuition Advisory Committee Update

Baumgartner asked Kenton to update the Board on the HB4141 Tuition Advisory Committee. Kenton offered brief comments on the changes to the student committee that will result from action from the Oregon Legislature.

(h) 2019-25 Capital Budget

Baumgartner asked Kenton to introduce the proposed 2019-2025 capital budget. Kenton and Koontz reviewed the docket materials briefly, including the six projects that were included as a part of the 2019-20125 capital budget. After discussion, Baumgartner called for a motion to approve the 2019-2025 capital budget as presented and included in the docket materials. Mladenovic moved approval, and Shetterly seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas  
Shetterly

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

VIII. BREAK

IX. APRIL DISCUSSION THEME: ACADEMICS



College of Education, College of Liberal Arts & Sciences, Graduate Programs, Dual Credit: Willamette Promise

After the break, Baumgartner recognized Provost & Vice President for Academic Affairs Dr. Steve Scheck to introduce the April discussion theme of academic programs. Scheck introduced Dr. Kathleen Cassity, the Dean of the College of Liberal Arts & Sciences, Dr. Mark Girod, the Dean of the College of Education, Dr. Linda Stonecipher, Director of the Graduate Programs, and Dr. Sue Monahan, Associate Provost of Academic Effectiveness. Girod described the College of Education, highlighting programs, a new digital commons, and educator preparation. Dean Cassity highlighted the resonance between the University's mission and the scope of the College of Liberal Arts & Sciences, faculty engagement with students in the College, and innovative programs. Stonecipher described WOU's approach to graduate studies, including programs, data on enrollment, and how to bring new graduate programs to WOU. Monahan introduced Willamette Education Service District representatives to describe the collaboration and effectiveness of the Willamette Promise, stressing college credit for incoming students.

X. SHOWCASE: C.A.R.E. TEAM (Crisis, Assessment, Response, Education)

Baumgartner asked Vice President for Student Affairs Dr. Gary Dukes and Dean of Students Tina Fuchs to share information about the WOU CARE Team, the showcase topic for the April Board meeting. Fuchs described the genesis of the CARE Team from involvement with community-based incident response teams. She described the CARE Team's purpose as to assess situations, incidents, and events and determine what the potential outcomes might be. Fuchs outlined how the CARE Team might be activated on campus and how it convenes to discuss an incident. She reviewed the website and communication strategies with the Board. She stressed the necessity of confidentiality with the CARE Team's work. Paraskevas observed that she, as a faculty member, has called CARE Team several times. Shetterly asked about case load.

XI. BREAK

XII. EXECUTIVE GOVERNANCE & TRUSTEESHIP COMMITTEE (EGTC)

(1) Committee Chair Report

Baumgartner offered a brief EGTC report.

(2) Committee Recommendations for Board Action/Discussion

(a) Trustee Vacancies

Baumgartner updated the Board on the progress with filling Board vacancies.



(b) Board Chair Recommendation

Baumgartner introduced the Board Chair recommendation. He explained to the Board his interest in not seeking reelection as Chair. After discussion, Baumgartner called for a motion to elect Betty Komp as Board Chair as presented and included in the written docket materials. Koontz moved approval, and Mladenovic seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas  
Shetterly

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

XIII. ACADEMIC & STUDENT AFFAIRS COMMITTEE (ASAC)

(1) Committee Chair Report

Baumgartner recognized ASAC Chair Shetterly for a brief ASAC report, including an update on the general education reform effort.

(2) Committee Recommendations for Board Action/Discussion

(a) Enrollment Update



Baumgartner recognized Dukes for a brief enrollment update, observing year-to-year comparisons and the upcoming admitted student events.

(b) Proposal for a new degree program: AB, Liberal Studies

Baumgartner asked Scheck to introduce the proposal for new degree and certificate programs. Scheck recognized Associate Provost Monahan to present the topic. After discussion, Baumgartner called for a motion to approve the AB degree in Liberal Arts as presented and included in the written docket materials. Shetterly moved approval, and Arredondo seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas  
Shetterly

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

(c) Proposal for a new degree program: Graduate certificates

- a. Interpreting Studies: Educational Interpreting
- b. Interpreting Studies: Research
- c. Interpreting Studies: Professional Practice

Baumgartner asked Scheck to continue the certificate programs as included in the written docket materials. Scheck asked Girod to describe the certificates. After



discussion, Baumgartner called for a motion to approve the certificate programs as presented and included in the written docket materials. Shetterly moved approval, and Paraskevas seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic  
Muniz  
Paraskevas  
Shetterly  
Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

(d) Oregon's Educator Equity Act Report

Baumgartner called on Scheck and Dean of the College of Education Dr. Mark Girod to introduce the Educator Equity Act report. After presentation and discussion, Baumgartner called for a motion to accept the report as presented and including the written docket materials. Shetterly moved acceptance, and Koontz seconded the motion. The following trustees voted in favor of the motion:

Arredondo  
Baumgartner  
Evans  
Habermann-Guthrie  
Komp  
Koontz  
Ingle  
Kulongoski  
Martin  
Mladenovic



Muniz  
Paraskevas  
Shetterly

Fuller is non-voting.

No trustees opposed the motion.

There were no abstentions.

The motion passed.

#### XIV. FINAL ANNOUNCEMENTS

Baumgartner asked the Board if there were any final announcements. After announcements, Baumgartner asked the audience to leave the room as he closed the open session of the Board meeting and moved into executive session.

#### XV. EXECUTIVE SESSION/ADJOURNMENT

Baumgartner confirmed that the Board was in executive session and asked Hagemann to make necessary announcements. Hagemann noted that the board was in executive session pursuant to ORS 192.660(2)(h). He confirmed, pursuant to ORS 192.660(6), no final action may, or will, be taken in executive session. He noted that if any representatives of the institutionalized news media were present in the executive session, pursuant to ORS 192.660(4), no deliberations or information shared in the executive session may be disclosed. He asked if any members of the institutionalized news media were present. There were none.

Hagemann stated for the record that, in addition to WOU trustees, the following persons were also permitted to attend the executive session:

Ryan Hagemann  
Kathy Berg, USSE Internal Auditor  
LouAnn Vickers, Executive Assistant to the President

After announcements, Baumgartner asked Hagemann and Berg to present to the Board within the scope permitted by ORS 192.660(2)(h).

After the executive session, Baumgartner returned to open session to adjourn the meeting. The meeting was adjourned at 6:48 PM with a quorum (Arredondo, Baumgartner, Evans, Fuller, Habermann-Guthrie, Komp, Koontz, Kulongoski, Martin, Mladenovic, Muniz, Paraskevas, Shetterly) present.



Western Oregon UNIVERSITY

---

A handwritten signature in black ink, appearing to read "Ryan James Hagemann".

---

Ryan James Hagemann  
Secretary to the WOU Board of Trustees