

## **WebEx Virtual Tutoring for Spring 2020**

Instead of in-person appointments this term, we are offering virtual/online tutoring via WebEx! We still offer both course-based and study skills (time management, note-taking, test-taking, study habits, etc.) tutoring.

Here's how to schedule an appointment: 1.) login to your WOU Portal, then click the blue "WCS" button at the top. 2.) Select "Get Support," and follow the prompts from there to schedule either a Course-Based or Skills-Based appointment. The system will automatically pull your class schedule alongside the availabilities of our tutors, to avoid scheduling an appointment where there are time conflicts.

Once you schedule an appointment, you will receive an automated confirmation email, with a link you will click to join your virtual appointment at the time of the scheduled tutoring session. These sessions are hosted by WebEx, which has audio, video, chat, and screen sharing capabilities. As a backup option, if you are having technical difficulties and are unable to join the session, your confirmation email also has instructions on how to join the WebEx system via phone.

Happy tutoring! For any questions or concerns, please contact [tutoring@wou.edu](mailto:tutoring@wou.edu)

